

COMMISSIONERS COURT MINUTES  
110 S. Main St. 2<sup>nd</sup> Floor, Lockhart, Texas  
Regular Meeting May 8, 2017 9:00 a.m.



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KEN SCHAWA	County Judge	HOPPY HADEN	Commissioner Pct. 1
CAROL HOLCOMB	County Clerk	EDDIE MOSES	Commissioner Pct. 2
		ED THERIOT	Commissioner Pct. 3
		JOE IVAN ROLAND	Commissioner Pct. 4

**Call Meeting to Order.**

Judge Schawe calls the meeting to order at 9:00 a.m. All members present.

**Invocation.** Lockhart Ministerial Alliance

Kenneth Sneed, Lockhart Church of Christ Elder, opens the meeting in prayer.

**Pledge of Allegiance to the Flags.**

(Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible).

Judge Schawe leads all present in the pledge to both flags.

**Announcements.** Items or comments from Court members or staff.

**Commissioner Haden** attended a CAMPO Executive Board Meeting and the Baker Theater Gala fundraiser. The Timesheet Committee is working on the uploading process and a web based system. The Host Agreement Committee met, which he will go over during the agenda item. **Commissioner Moses** attended Luling's bake sale for the top ten students' scholarships and Delhi's Community Center fundraiser. He met with a TAC representative about insurance and will hear back regarding alternative options. He went to a Go Texan meeting; they have raised over 75K for Caldwell County scholarships. He says the area roads look better and thanks Unit Road for clearing the roadside brush. **Commissioner Theriot** says thank you to everyone involved in getting the MOU in place before this last weekend. He attended Greater San Marcos Partnership's monthly meeting and Delhi's Community Center fundraiser. **Commissioner Roland** says good morning and he sponsored and attended the Cinco De Mayo Celebration both days. **Commissioner Haden** adds that Caldwell County FFA had a BBQ fundraiser last weekend. **Judge Schawe** thanks Martin Ritchey for the grant assistance and says the FEMA money needs to go back to Unit Road.

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**Citizens' Comments.** At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day).

**Andrew McClish** is a Prarie Lea resident and would like the stop signs that were recently put up near his home to be removed.

**CONSENT AGENDA.** (The following consent items may be acted upon in one motion).

1. Approve payment of County invoices in the amount of \$200,632.45.
2. Approve Budget Amendment # 02 for the 2016-2017 Budget Year: Transfer \$145.00 from Line Item 001-4322-5310 to Line Item 001-4322-3110 to provide funding for the purchase of an agency license with TCLEDDS for Constable's Office in Precinct Two.
3. Approve Budget Amendment # 03 for the 2016-2017 Budget Year: Transfer \$1,600.00 from Line Item 001-3200-4810 to Line Item 001-3200-4260 to provide funding for monthly fuel purchases and mileage reimbursements in the District Attorney's Office.
4. Accept Training Certificate from the Bill Blackwood Law Enforcement Management Institute of Texas for Constable Precinct Two, Tom Will.
5. Accept and approve April 2017 Environmental Code Investigator Report.

Motion made by Commissioner Moses, second by Commissioner Haden to accept consent agenda items one through five. All voting "Aye".

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**SPECIAL PRESENTATIONS**

6. **Nick Dornak – Plum Creek Watershed Partnership: *Update on the Low Impact Development Grant for the Caldwell County Justice Center***

**Nick Dornak** goes over the grant's origin, the intended changes to the Justice Center's parking lot, and the project's current steps and progress.

**ACTION AGENDA ITEMS**

7. **Discussion/Action** to approve revised grant work plan, upfront costs and grant reimbursement schedule for TCEQ Grant Contract #582-16-60279. **Cost: TBD; Speaker: Judge Schawe/Nick Dornak; Backup: 3.**

Nick Dornak explains the revision has to be approved by TCEQ and the Judge so he is bringing it to the court. He would like to reduce the rain garden's size and use that money to add parking to the south side of the building. He is asking for upfront payment that would be reimbursed in the amount of \$30,000 to \$40,000. Judge Schawe and Nick Dornak go over the details. Commissioner Haden confirms with Judge Schawe and Auditor Elizabeth Mundine that the money transfer and reimbursement could work. Nick Dornak says the max turnaround for the funds would be sixty days. Motion made by Commissioner Haden, second by Commissioner Moses to approve this and approve temporary payment. All voting "Aye".

8. **Discussion/Action** regarding the burn ban. **Cost: None; Speaker: Judge Schawe/Martin Ritchey; Backup: None.**

Martin Ritchey does not recommend a burn ban at this time and discusses the KBDI index and current fire conditions with Commissioner Moses. Motion made by Commissioner Roland, second by Commissioner Theriot to leave the burn ban off. All voting "Aye".

12. **PUBLIC HEARING at 9:30AM** concerning the approval of a Preliminary Plat for Acorn Ranch subdivision to include 9 lots on approximately 29.016 acres fronting FM 20 and Taylorsville Road (CR 158) **Cost: None; Speaker: Commissioner Roland/Kasi Miles; Backup: 11..**

Kasi Miles goes over the backup and details pertaining to the Preliminary Plat and opens for anyone from the public to speak on the matter. No one speaks.

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- 13. Discussion/Action** to consider approval of a Preliminary Plat for Acorn Ranch subdivision to include 9 lots on approximately 29.016 acres fronting FM 20 and Taylorsville Road (CR 158). **Cost: None; Speaker: Commissioner Roland/Kasi Miles; Backup: 24.**

Kasi Miles reviews the details and asks for approval from the court. Motion made by Commissioner Roland, second by Commissioner Moses to approve the Preliminary Plat for Acorn Ranch subdivision out on Taylorsville Road. All voting "Aye".

- 9. Discussion/Action** regarding the selection and award of a bid for the Hazard Mitigation Plan. **Cost: None; Speaker: Judge Schawe/Martin Ritchey; Backup: None.**

Martin Ritchey gives the court copies of the proposals received (they were not provided to the Clerk for the minutes) and explains how he has narrowed it down to H2O Partners, Inc. out of Austin Texas, HALFF Associates out of Austin Texas, and Langford Community Management Services out of Leander Texas. He feels that H2O Partners is the best option when considering the proposals' quality and costs. However, he would like more time to further research the company and confirm it would be the best option. So moved by Commissioner Haden, second by Commissioner Moses to table. All voting "Aye".

- 10. Discussion/Action** to set reimbursement rates for participating jurisdictions to the Hazard Mitigation Plan. **Cost: TBD; Speaker: Judge Schawe/Martin Ritchey; Backup: None.**

Martin Ritchey discusses his recommended cost division for participating jurisdictions but clarifies it is up to the commissioners court to decide how it is divided. He suggests division based on jurisdictional populations. He breaks down the numbers and answers questions from the court. He will begin communicating with potential jurisdictions if the court approves this option. Motion by Commissioner Haden, second by Commissioner Theriot that they accept Martin's approach to this with the numbers that he has given them for the entities involved and wait to hear back. All voting "Aye".

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**11. Discussion/Action** regarding the hiring of a Purchasing Agent and Grant Coordinator. **Cost: TBD; Speaker: Judge Schawe; Backup: None.**

Judge Schawe and the court members discuss their thoughts on the County's need for a Purchasing Agent and a Grant Coordinator. Civil Attorney Jordan Powell clarifies that it is good for the court to discuss the advantages and disadvantages of a Purchasing Agent, but states that by statute/local government code they would not be the entity to create or hire that position. The District Judges and the County Judge would form the board responsible for appointing and setting the salary for a Purchasing Agent. Judge Schawe elaborates on the responsibilities of a Grant Coordinator and his opinion on a Purchasing Agent. Jordan Powell answers Commissioner Theriot regarding how the position of Purchasing Agent would be initiated. The court further discusses their perspectives about the positions. All were in agreeance concerning the Grant Writer Coordinator position. The Commissioners had various opinions regarding the Purchasing Agent position and would like more feedback as to whether a Purchasing Agent is needed at this time. No action is taken.

**14. Discussion/Action** to report recommendations of the Host Agreement Committee regarding the six page County obligation document provided to the County by Green Group Holdings. **Cost: None; Speaker: Commissioner Haden; Backup: 6.**

Commissioner Haden says the Host Agreement Committee unanimously rejected the document as incomplete and that Green Group has agreed to create a new document. The court discusses the agreement negotiating process. No action is taken.

**Adjournment.**

Motion made by Commissioner Moses, second by Commissioner Haden to adjourn. All voting "Aye." Court adjourned at 10:02 a.m.

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I, CAROL HOLCOMB, COUNTY CLERK AND EX OFFICIO CLERK OF THE COMMISSIONERS' COURT, do hereby certify that the foregoing contains a true and accurate record of the proceedings had by the Caldwell County Commissioners' Court on May 8, 2017.

*Carol Holcomb*

CAROL HOLCOMB, COUNTY CLERK AND EX OFFICIO  
CLERK OF THE COMMISSIONERS' COURT OF  
CALDWELL COUNTY, TEXAS

